

## **Westerly School**

### **Middle School Science Lab Assistant**

#### **Part-time**

**Schedule: 8am - 12:30pm**

#### **Our School**

Westerly School is an independent, non-sectarian Kindergarten through 8th grade school focused on whole child education. Through inquiry-based pedagogy and practices, Westerly School strives to recognize and meet the needs of every individual student to ignite within each child a lifelong love of learning as they discover their full and unique potential. Founded in 1991 by a group of parents who wanted to provide an alternative to the Long Beach Unified School District education, Westerly remains the only independent school in Long Beach. Westerly currently enrolls 180 students.

#### **Position Description**

This part-time position supports our Middle School Lead Science Teacher in the classroom focusing on preparation for lab sessions, supporting students with daily work and additional duties such as grading, data entry, ordering supplies and other projects. This job requires a passion for the subject area and for education. Positive energy, clear communication, empathy, flexibility, initiative and the ability to collaborate with a commitment to teamwork are key components for success in this position. The lab assistant will take an active role in both the classroom and in the middle school community. This role serves as a stepping stone to learn and explore valuable skills for future lead teaching opportunities, understanding independent schools and entering graduate programs in the field.

#### **Requirements include:**

- Previous experience in a science lab as a student of the sciences, lab assistant or other employment
- Experience working with students in an educational setting
- Interest in exploring work in education or the sciences
- Supportive of the school's Statement of Diversity, Equity, & Inclusivity
- Dedication to our mission and educational philosophy to develop the whole child through an inquiry-based, challenging and stimulating program in an inclusive and diverse community
- Modeling Westerly's core values: Kindness, Respect, Responsibility, Honesty, and Adaptability

*The following are not required, but would enhance a candidate's application:*

- Experience helping students with organization, planning, and executive function skills
- Relevant coursework or work experience in the sciences or related fields
- Relevant coursework or work experience in the field of STEM education

#### **Primary duties include, but are not limited to:**

- Supporting planning, set-up, running and clean-up of scheduled lab sessions for middle school students
- Inventory and ordering of lab and science room supplies

- Working with students in the classroom in small groups and in one-on-one settings providing support during projects, daily class work and scaffolding for differentiation
- Active participation in class meetings and other community building activities to build relationships with students and colleagues
- Rotating duties as needed such as morning/d dismissal duty, lunch, break, recess or other classroom coverage (as needed)
- Assisting the Middle School Science Teacher with administrative tasks such as photocopying, creating displays of work, preparing supplies, and grading
- In coordination with the Middle School Science Teacher, connecting with local organizations to assist in carrying out plans for science field trips and partnerships
- Participating in experiential learning field trips (as needed)
- Maintaining a high level of professionalism and confidentiality
- Engaging in self-assessment and working toward professional goals
- Assuming the Lead Teacher role when necessary (as needed)

Salary is commensurate with experience.

Westerly School is an equal opportunity employer and makes employment decisions on the basis of merit. School policy prohibits unlawful discrimination based on age, color, creed, disability, gender, marital status, national origin or ancestry, race, religion, registered domestic partner status, sexual orientation, physical or mental disability, a medical condition including genetic characteristics, or any other consideration made unlawful by federal, state or local laws.

Interested candidates should send a cover letter, resume, and names and contact information of two professional references to Toni DiNapoli at [tdinapoli@westerlyschool.org](mailto:tdinapoli@westerlyschool.org). Please write "MS Science Lab Assistant" in the subject line of the email.